Reference No: MCCAA/HR/EXT/6925 **Date of Issue:** 17th November 2026

Title:	Professional Officer	**Grade:**	6
Division:	Technical Regulations Division (TRD)	**Jobsplus Permit No.:**	22/2026

The Malta Competition and Consumer Affairs Authority (MCCAA) invites applications for the post of a **Professional Officer**.

This appointment shall be made on the basis of an Agreement for an indefinite period and will be subject to a probationary period of twelve (12) months.

This post has been designated for the purposes of sub-article 5 of article 4 of the Public Administration Act and in terms of Directive 14, as it involves regulatory/inspectorate functions. The relevant conditions laid out in the Public Administration Act and Directive 14 apply.

The selected candidate is to report any known actual, potential, or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16.

Salary

The salary for the post of **Professional Officer** is in line with Grade 6 of the MCCAA's Non-Management Grading and Salary Structure, which in the year 2026 is €31,485 per annum, rising by annual increments of €700 up to a maximum of €35,685. Appointees will also be entitled to:

- A Class Allowance of €6,500 per annum;
- An MCCAA Allowance of €5,500 per annum;
- An annual Performance Bonus of up to 15% of their basic salary, subject to satisfactory performance; and
- A Training and Development Allowance of up to €1,500 per annum.

The result will be valid for a period of one (1) year from the date of publication.

Position Description

Overall Purpose of Position

The Professional Officer will be expected to undertake policy development, implementation, coordination and transposition in the areas covered by the Technical Regulations Division within the Malta Competition and Consumer Affairs Authority (MCCAA), to ensure smooth liaison and coordination with interested parties necessary to fulfil the Authority's functions, and to perform risk management for MCCAA-regulated products.

Main Accountabilities & Responsibilities

The selected candidate will be expected to:

- **Legislative Drafting & Analysis:** Lead the drafting and proposal of legislation on product safety and scrutinise legislative proposals. Draft feedback, memoranda, and instruction notes aligned with MCCAA's mission, stakeholder feedback, and current market dynamics.

- **Technical Expertise:** Offer technical and scientific support, particularly in product safety and related areas. Vet applications for compliance with technical rules and regulations by assessing associated documentation, issuing decisions, and ensuring the preparedness of relevant documentation, as guided by TRD management.

- **Stakeholder Engagement & Communication:** Serve as the primary point of contact for product safety, addressing stakeholder queries via various channels. Provide consistent guidance, updates on application statuses, and offer insights into policies, rules and regulations. Regularly update the MCCAA website with relevant information.

- **Regulatory Oversight & Implementation:** Shape and steer the regulatory programme centred on product safety and implement strategies for the practical execution of legal and regulatory mandates. Continuously provide insights to improve regulatory frameworks and enhance the Authority's performance.

- **Representation & Outreach:** Act as the MCCAA's representative at local, EU, and global meetings, ensuring Malta's position on product safety regulations is clearly communicated. Champion communication efforts to keep the public and stakeholders informed about vital regulatory changes.

- **Quality Assurance:** Coordinate with the Quality Manager to maintain ISO 9001 certification for MCCAA and other quality and performance standards. Assist in acquiring third-party services and collaborate with them. Undertake additional duties as directed by TRD management or the Chairperson's office.

- **Self-improvement:** Keep abreast of best practices in the area of expertise through research, training and participation in external groups and bodies.

- **Other duties:** Perform any other duties and responsibilities as may be required, and carry out additional assignments as reasonably directed by the Director, the Director General, or the Chairperson's Office.

Job Requirements

By the closing time and date of this call for applications, applicants must:

i. Be in possession of a recognised degree at MQF Level 6 (subject to a minimum of 240 ECTS/ECVET credits, or equivalent*) in an Engineering field or an appropriate, recognised, comparable qualification providing knowledge directly related to product safety;

ii. Be computer literate;

iii. Have excellent communication and writing skills in both English and Maltese languages; and

iv. Have a clean police conduct certificate, not older than six (6) months from the date of this call for applications.

The following will be looked upon favourably:

- Experience and/or knowledge of the European Community regulatory framework; and/or
- Be in possession of a warrant to practise as an *Inġinier* in accordance with Cap. 321 of the Laws of Malta.

* A recognised qualification comparable to 240 ECTS/ECVET credits, as applicable, is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

Knowledge, Skills and Competences

- Ability to analyse data and obtain information and research to make informed decisions;
- Ability to work both individually and in a team;
- Ability to interact with stakeholders both internally and externally;
- Ability to provide solutions and meet tight deadlines;
- Ability to adjust to changing circumstances and prioritise accordingly; and
- Ability to think critically and carry out tasks with great integrity and professionalism.

Working Conditions

- Expected to work flexible hours to meet accountabilities and attend meetings after office hours;
- May be required to travel on official Authority purposes;
- Required to hold and maintain a clean police conduct;
- Abide by rules and regulations issued by MCCAA;
- Must maintain a professional approach at all times and uphold the values of the Authority;
- Consult with other entities as may be required; and
- Expected to keep oneself abreast with best practices relevant to the post and attend any training which may be provided.

Submission of Applications

Interested candidates are to submit their application for the attention of the Chief Officer (Human Resources) at the Malta Competition and Consumer Affairs Authority by email on careers.hr@mccaa.org.mt. Applications are to include a motivational statement clearly quoting the position being applied for, an updated Curriculum Vitae, copies of the relevant qualification certificates, MQRIC formal recognition statement(s) where applicable, and a clean police conduct certificate not older than six months. The closing date for the receipt of applications is **1st December 2026, end of business.**

Applications received after the closing date and time will not be considered.