

Reference No: MCCAA/HR/EXT/2626

Date of Issue: 1st October 2026

Title:	Professional Officer	Grade:	6
Division:	Technical Regulations Division (TRD)	Jobsplus Permit No.:	823/2026

The Malta Competition and Consumer Affairs Authority (MCCAA) invites applications for the post of **two (2) Professional Officers**.

This appointment shall be made on the basis of an Agreement for an indefinite period and will be subject to a probationary period of twelve (12) months.

This post has been designated for the purposes of sub-article 5 of article 4 of the Public Administration Act and in terms of Directive 14, as it involves regulatory/inspectorate functions. The relevant conditions laid out in the Public Administration Act and Directive 14 apply.

The selected candidate is to report any known actual, potential, or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16.

Salary

The salary for the post of a Professional Officer is in line with Grade 6 of the MCCAA's Grading and Salary Structure, which in the year 2025* was €28,107 per annum, rising by annual increments of €696 up to a maximum of €33,675. Appointees will also be entitled to an annual performance bonus of up to 10% of their basic salary, subject to satisfactory performance, a responsibility allowance of €1,000 per annum, and a continuous professional development allowance of up to €600 per annum.

*It is to be noted that the salaries are currently being revised.

The result will be valid for a period of one (1) year from the date of publication.

Position Description

Overall Purpose of Position

The Professional Officers will handle policy development, implementation, coordination, and transposition in the area pertaining to biocides/chemicals. The postholders will also ensure effective liaison and coordination with interested parties necessary to fulfil the Authority's functions. Additionally, this role includes conducting risk assessments and authorisations for biocides and chemicals, as well as technical evaluations.

Main Accountabilities & Responsibilities

The selected candidates will be expected to:

- Provide technical and scientific support regarding issues related to biocides/chemicals and related activities;
- Perform authorisation of biocides/chemicals;
- Reply to queries through emails and calls by stakeholders;
- Conduct evaluations based on documentation provided with product applications;
- Liaise with applicants with regard to applications being followed;
- Advise MCCA Directorates, Government entities, and stakeholders on policies and interpretation of regulations issued by virtue of the relevant legislation;
- Prepare and deliver guidance to stakeholders as required;
- Take regulatory actions and follow up as necessary;
- Represent MCCA and Malta in technical meetings at national, EU and International fora;
- Analyse legislative proposals in the relevant areas, providing feedback and drafting memoranda and instruction notes as necessary;
- Assist with the practical preparations for the implementation of any relevant legal requirements;
- Prepare any documentation in relation to applications being vetted as instructed by TRD management;
- Ensure that information available on the MCCA website is up to date;
- Coordinate with the Quality Manager in maintaining certification of ISO 9001:2015 for MCCA; and
- Carry out effectively any other duties and responsibilities and undertake other assignments as reasonably directed by the respective Director, Director General or the Chairperson's Office.

Job Requirements

By the closing time and date of this call for applications, applicants must:

- i. Be in possession of a recognised degree at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits, or equivalent*) in Chemistry or Biology or in a field that provides knowledge directly related to the safety of biocides/chemicals;
- ii. Be computer literate;
- iii. Have excellent verbal and written communication skills in Maltese and English languages; and
- iv. Have a clean police conduct, not older than six months from the date of this call for applications.

*A recognised qualification comparable to 180 ECTS/ECVET credits, as applicable, is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

The following will be looked upon favourably:

- Experience in risk assessment and risk management; and/or
- Knowledge of European Community directives/regulations/procedures.

Knowledge, Skills and Competences

- Solid analytical and report-writing skills;
- Well-developed interpersonal and communication skills;
- Ability to work under pressure as part of a highly motivated team of professionals, with minimal supervision;
- Detail-oriented and works with a high degree of accuracy and confidentiality;
- Problem-solving skills, able to multitask and meet challenging deadlines;
- Strong competency in record-keeping using databases and spreadsheets; and
- Highly organised and flexible.

Working Conditions

- Expected to work flexible hours to meet accountabilities and statutory deadlines;
- May be required to travel on official Authority purposes;
- Required to hold and maintain a clean police conduct;
- Abide by rules and regulations issued by the MCCA; and
- Must maintain a professional approach at all times and uphold the values of the Authority; and
- Expected to keep oneself abreast with ongoing developments and attend any training which may be provided.

Submission of Applications

Interested candidates are to submit their application for the attention of the Chief Officer (Human Resources) at the Malta Competition and Consumer Affairs Authority by email on careers.hr@mccaa.org.mt. Applications are to include a motivational statement clearly quoting the position being applied for, an updated Curriculum Vitae, copies of the relevant qualification certificates, MQRIC formal recognition statement(s) where applicable, and a clean police conduct certificate not older than six months. The closing date for the receipt of applications is **15th October 2026, end of business**.

Applications received after the closing date and time will not be considered.