

Reference No: MCAA/HR/EXT/2826

Date of Issue: 1st October 2026

Title:	Professional Officer	Grade:	6
Division:	European Consumer Centre Malta – Office for Consumer Affairs	Jobsplus Permit No.:	833/2026

The Malta Competition and Consumer Affairs Authority (MCAA) invites applications for the post of a **Professional Officer**.

This appointment shall be made on the basis of an Agreement for an indefinite period and will be subject to a probationary period of twelve (12) months.

This post has been designated for the purposes of sub-article 5 of article 4 of the Public Administration Act and in terms of Directive 14, as it involves regulatory/inspectorate functions. The relevant conditions laid out in the Public Administration Act and Directive 14 apply.

The selected candidate is to report any known actual, potential, or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16.

Salary

The salary for the post of a Professional Officer is in line with Grade 6 of the MCAA's Grading and Salary Structure, which in the year 2025* was €28,107 per annum, rising by annual increments of €696 up to a maximum of €33,675. Appointees will also be entitled to an annual performance bonus of up to 10% of their basic salary, subject to satisfactory performance, a responsibility allowance of €1,000 per annum, and a continuous professional development allowance of up to €600 per annum.

*It is to be noted that the salaries are currently being revised.

The result will be valid for a period of one (1) year from the date of publication.

Position Description

Overall Purpose of Position

The Professional Officer will provide legal advice and support on specific projects and cases, contribute to the examination and resolution of cross-border consumer complaints within the EU, assist in the review and drafting of legislation, support investigations and enforcement actions, monitor legal and market developments, and analyse complaint patterns affecting consumer protection and the EU Single Market.

Main Accountabilities & Responsibilities

The selected candidate will be expected to:

- Assist in the legal assessment and handling of consumer complaints, including cross-border disputes, and support the provision of legal advice and guidance to consumers in asserting their rights under applicable EU legislation;
- Provide input into the drafting of information materials, articles and press releases and vet any such material for legal correctness;
- Assist in the preparation of dossiers and attend relevant meetings, both locally and abroad;
- Assist in investigations carried out regarding possible breaches of the relevant consumer protection legislation;
- Advise senior management on the potential implications of new legislation, policies, procedures and contracts or changes to those existing;
- Liaise with national and European stakeholders in matters relevant to consumer rights and cross-border cooperation;
- Assist in the drafting of legislation, rules, policies, procedures or other enactments or contracts, in both English and Maltese, as required;
- Assess the legal impact of procedures, suggesting amendments thereto which would facilitate speedier handling of complaints and enforcement actions;
- Undertake research work as required;
- Develop legislative specialisation in the assigned fields; and
- Carry out effectively any other duties and responsibilities and undertake other assignments as reasonably directed by the Director General (Consumer Affairs) or the Chairperson's Office.

Job Requirements

By the closing time and date of this call for applications, applicants must:

- i. Have either a Master of Advocacy or a Doctor of Laws degree;
- ii. Have a warrant to exercise the profession of Advocate in Malta*;
- iii. Be computer literate;
- iv. Have excellent verbal and written communication skills in both Maltese and English; and
- v. Have a clean police conduct, not older than six months from the date of this call for applications.

Relevant work experience shall be looked upon favourably.

* Candidates who do not hold the warrant to practise as an Advocate in Malta at the time of application will be required to obtain it within one (1) year from the date of commencement of employment. Failure to obtain the warrant within this period may result in termination of the employment relationship.

Knowledge, Skills and Competences

- Solid analytical and report-writing skills;
- Well-developed interpersonal and communication skills;
- Ability to work under pressure as part of a highly motivated team of professionals, with minimal supervision;
- Detail-oriented and works with a high degree of accuracy and confidentiality;
- Problem-solving skills, able to multitask and meet challenging deadlines;
- Strong competency in record-keeping using databases and spreadsheets; and
- Highly organised and flexible.

Working Conditions

- Expected to work flexible hours to meet accountabilities and attend to work after office hours, as may be required;
- May be required to travel on official Authority purposes;
- Required to hold and maintain a clean police conduct;
- Abide by rules and regulations issued by the MCCA;
- Consult with the management team as may be required;

- Must maintain a professional approach at all times and uphold the values of the Authority; and
- Expected to keep oneself abreast with best practices relevant to the post and attend any training which may be provided.

Submission of Applications

Interested candidates are to submit their application for the attention of the Chief Officer (Human Resources) at the Malta Competition and Consumer Affairs Authority by email on careers.hr@mccaa.org.mt. Applications are to include a motivational statement clearly quoting the position being applied for, an updated Curriculum Vitae, copies of the relevant qualification certificates, MQRIC formal recognition statement(s) where applicable, and a clean police conduct certificate not older than six months. The closing date for the receipt of applications is **15th October 2026, end of business**.

Applications received after the closing date and time will not be considered.