

**Reference No:** MCAA/HR/EXT/1026

**Date of Issue:** 19 June 2026

<b>Title:</b>	Senior Manager (Technical Regulations)	<b>Grade:</b>	4
<b>Division:</b>	Technical Regulations Division (TRD)	<b>Jobsplus Permit no:</b>	399/2026

The Malta Competition and Consumer Affairs Authority (MCAA) invites applications for the post of **Senior Manager (Technical Regulations)**.

This appointment shall be made on the basis of an Agreement for an indefinite period and will be subject to a probationary period of twelve (12) months.

This post has been designated for the purposes of sub-article 5 of article 4 of the Public Administration Act and in terms of Directive 14, since it involves regulatory / inspectorate functions. The relevant conditions laid out in the Public Administration Act and Directive 14 apply.

The selected candidate is to report any known actual, potential, or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16.

### **Salary**

The salary for the post of Senior Manager (Technical Regulations) is in line with Grade 4 of the MCAA's Grading and Salary Structure, which in the year 2025\* was €38,752 per annum, rising by annual increments of €1,044 up to a maximum of €41,400. Appointees will also be entitled to the payment of an annual performance bonus of up to a maximum of 15% of their basic salary, subject to satisfactory performance, a payment of expense allowance of €3,500, a payment of communication allowance of €1,600, and a continuous professional development allowance of up to €700 per annum.

\* It is to be noted that the salaries are currently being revised.

The result will be valid for a period of one (1) year from the date of publication.

## **Position Description**

### **Overall Purpose of Position**

To lead, manage, and coordinate the work of the team within the assigned regulatory area of the Technical Regulations Division. The role encompasses both regulatory affairs work (covering policy development, transposition and implementation of legislation) and market surveillance and enforcement work (covering inspections, enforcement operations and compliance verification) in the specific regulatory area assigned. The Senior Manager (Technical Regulations) will report to the Director General or to the Director of the assigned Directorate, as determined by the Director General.

### **Main Accountabilities & Responsibilities**

The selected candidate will be expected to:

- Lead, manage, motivate and appraise the team within the assigned regulatory area, setting objectives, monitoring performance and ensuring that team members have the direction, support and development opportunities they need to deliver results;
- Plan and allocate the work of the team, managing resources effectively across both regulatory affairs and market surveillance functions, and ensuring that deadlines, targets and quality standards are met;
- Report regularly to the Director General and/or the Director on progress, issues and outcomes of the team's regulatory and enforcement activities, and escalate significant matters as required;
- Follow ongoing discussions on EU legislative proposals relevant to the assigned area, manage Malta's voting positions, oversee stakeholder consultations, and ensure that positions are submitted in a timely manner to the relevant EU bodies;
- Lead or assist in the transposition of EU directives and regulations in the assigned area, including the drafting of legal notices, guidance documents, and related regulatory instruments;
- Lead or supervise authorisation, approval and related regulatory processes in the assigned area, overseeing technical assessments, reviewing decisions and advising the Director General and/or Director accordingly;
- Maintain awareness of changes in regulatory requirements in the assigned area and assess their impact on the Maltese regulatory framework, advising the Director General and/or Director on necessary actions;
- Plan, manage and oversee market surveillance and enforcement activities in the assigned regulatory area, including the execution of surveillance programmes, inspections, sampling, risk assessments and follow-up enforcement actions;

- Lead or manage investigations, enforcement proceedings and, where applicable, court actions in relation to non-compliant products or operators in the assigned area;
- Manage and oversee ongoing RAPEX/Safety Gate notifications and other rapid alert communications relevant to the assigned area, ensuring that they are processed accurately and within the required timeframes;
- Work collaboratively with other officers to update and maintain the Division's vision, strategy, priorities and action plans;
- Represent the Authority in national, EU and international meetings and fora relevant to the assigned area as directed by the Director General and/or Director;
- Manage and implement projects, including EU-funded projects, in the assigned area as directed;
- Ensure that the quality system of MCCA is implemented and maintained in accordance with the requirements of SM EN ISO 9001:2015 and any applicable amendments; and
- Carry out effectively any other duties and responsibilities as directed by the respective Director General or the Chairperson's Office.

### **Job Requirements**

By the closing time and date of this call for applications, applicants must:

- i. Be in possession of a recognised degree at MQF Level 7 (subject to a minimum of 90 ECTS credits, or equivalent\*) in a science, engineering, or other discipline directly relevant to the regulatory remit of the TRD; and have at least two (2) years of relevant professional and managerial, supervisory, or team lead experience; or

Be in possession of a recognised degree at MQF Level 6 (subject to a minimum of 180 ECTS credits, or equivalent\*) in a science, engineering, or other discipline directly relevant to the regulatory remit of the TRD; and have at least four (4) years of relevant professional experience, of which at least two (2) years must be in a managerial, supervisory, or team lead capacity; or

Be in possession of a recognised diploma at MQF level 5 (subject to a minimum of 60 ECTS/ECVET credits, or equivalent\*) in a science, engineering, or other discipline directly relevant to the regulatory remit of the TRD; and have at least ten (10) years of relevant professional experience, of which at least two (2) years must be in a managerial, supervisory, or team lead capacity;

- ii. Be computer literate, with proficiency in Microsoft Office and standard productivity tools;
- iii. Have excellent verbal and written communication skills in both Maltese and English; and
- iv. Have a clean police conduct, not older than six months from the date of the calls for applications.

\* A recognised qualification comparable to 90/180/60 ECTS/ECVET credits, as applicable, is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

### **Knowledge, Skills and Competences**

- Sound knowledge of EU and Maltese legislation, regulatory processes, enforcement mechanisms and market surveillance frameworks applicable to the relevant regulatory area;
- Proven ability to lead and manage a team, plan work programmes and deliver against targets in a regulatory environment;
- Experience in or strong working knowledge of both regulatory transposition/implementation and market surveillance/enforcement activities;
- Strong analytical, assessment, problem-solving and report-writing skills;
- Ability to represent Malta effectively in EU and international technical meetings and working groups;
- Experience in managing or contributing to authorisation, approval or compliance verification processes;
- Knowledge of risk assessment and risk management principles as applied to regulated products;
- Ability to work under limited supervision and to exercise professional judgement and sound reasoning;
- Detail-oriented and works with a high degree of accuracy and confidentiality;
- Strong problem-solving skills; able to multitask and meet challenging deadlines;
- Highly organised, approachable and flexible, with the ability to adapt quickly to changing environments;
- Excellent interpersonal skills and ability to maintain a professional approach at all times; and
- Demonstrates a positive attitude towards challenges and a commitment to continuous professional development.

## **Working Conditions**

- Expected to work flexible hours in order to meet accountabilities and attend meetings outside normal office hours as required;
- May be required to travel locally and internationally in connection with national and EU meetings, inspections or other official business;
- May be required to be physically present on-site during office hours and to work a standard 40-hour week, with remote working as may be granted in line with the Authority's Remote Working Policy;
- Required to hold and maintain a clean police conduct;
- Must abide by the Code of Ethics and the rules and regulations issued by MCCA; and
- Must maintain a professional approach at all times and uphold the values of the Authority.

## **Submission of Applications**

Interested candidates are to submit their application for the attention of the Chief Officer (Human Resources) at the Malta Competition and Consumer Affairs Authority by email on [careers.hr@mcaa.org.mt](mailto:careers.hr@mcaa.org.mt). Applications are to include a motivational statement clearly quoting the position being applied for, an updated Curriculum Vitae, a copy of the relevant qualification certificates, and an MQRIC formal recognition statement/s where applicable, and a clean police conduct, not older than six months. The closing date for the receipt of applications is **6 July 2026, end of business**.

Applications received after the closing date and time will not be considered.