

**DRAFT NOTIFICATION TO TRADER**

Consumer's address

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Tel. No. : \_\_\_\_\_

Date: \_\_\_\_\_

Trader's address

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**NOTIFICATION OF COMPLAINT**

Reference is made to the complaint which I have already brought to your attention by means of a telephone call/visit to your premises (strike out the words that do not apply) regarding the sale of \_\_\_\_\_ that was made on \_\_\_\_\_, as per attached document/s.

As required by the Consumer Affairs Act, Chapter 378 of the Laws of Malta, I am now informing you of the complaint in writing.

The details of my complaint are as follows:

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Hence, I request that you remedy the situation within a reasonable time frame. Kindly note, that the complaint has also been/will be referred (strike out the words that do not apply) to the Complaints and Conciliation Directorate within the Malta Competition and Consumer Affairs Authority.

Yours sincerely,

Name & signature