

Position Description			
Title:	Director General (Technical Regulations Division)	Grade:	
Division:	Technical Regulations Division	Jobsplus Permit no:	154/2022

Overall Purpose of Position

- To ensure that the responsibilities of the Technical Regulations Division as provided for under the pertinent legislation are met;
- To provide input into policy formulation and to ensure the effective implementation of adopted policies;
- To assist the Chairperson in advising the Board of Governors on all matters pertaining to the Technical Regulations Division;
- To develop the necessary strategies for the delivery of the responsibilities of the Technical Regulations Division;
- To meet key performance indicators and targets set up by the Authority.

Main Accountabilities & Responsibilities

The selected candidate will be expected to:

- Draft legislation in relation to its areas of competence and issued by virtue of article 38 of the Product Safety Act, article 10 of the Food Safety Act and article 5 of the Pesticides Control Act and by any other law;
- Advise the Board and other Government agencies and the private sector;
- Assist all sectors of industry to understand and meet the essential requirements imposed by technical regulations, issued by virtue of the Product Safety Act the Food Safety Act and the Pesticides Control Act and by any other law, and the technical, quality and safety requirements of harmonised European and international standards;
- Co-ordinate and implement its regulatory programme in the areas falling under its remit and, in particular, to exercise the advisory functions assigned to it by article 38 of the Product Safety Act, article 9(1) of the Food Safety Act and by any other law;

- Establish technical committees for the areas falling under its competence and to chair and co-ordinate the work of such committees;
- Act as the Product Contact Point and provide support to the focal point for any Notification requirements for ensuring the free movement of goods as laid down in article 9 of Council Regulation (EC) No 764/2008;
- Formulate and give effect to programmes of technical assistance aimed at business operators for the purpose of facilitating their compliance with relevant technical regulations and standards;
- Communicate to the general public and to interested parties any information regarding the regulatory programmes in its areas of competence;
- Provide training and information on technical regulations in its areas of competence;
- Participate in relevant national and international activities; Cap. 427;
- Perform risk assessment and to co-ordinate market surveillance activities as prescribed in article 27 of the Product Safety Act;
- Assist in the drawing up of the Authority's business plan;
- Submit an annual report on its work to the Board;
- Develop the necessary strategies for the implementation of its responsibilities;
- Generally exercise the responsibilities conferred upon it under the MCCAA Act, the Product Safety Act, the food Safety Act, the Pesticides Control Act and any other Act and regulations made thereunder; and Cap. 500;
- Monitor the implementation of legislation under the Services (Internal Market) Act and its subsequent application;
- Carry out effectively any other duties and responsibilities and undertake other assignments as reasonably directed by the Chairperson's Office.

Working Conditions

- Expected to work flexible hours in order to meet accountabilities and attend to work after office hours, as may be required;
- May be required to travel on company business;
- Abide by rules and regulations issued by MCCAA;

- Consult with other departmental managers as may be required;
- Expected to maintain oneself abreast with best practices relevant to the post and attend any training which may be provided;
- The nature of this position requires the employee to be physically present during office hours. However, telework may be granted in line with the Authority's Telework Policy.

Qualifications and Experience

By the closing time and date of this call for applications, applicants must fulfil the requisites as established by Article 19(2) of the Malta Competition and Consumer Affairs Act (Cap. 510 of the Laws of Malta) that states that the person should have:

professional qualifications, recognised competence, experience and specialisation in technical harmonisation and matters relating to conformity assessment.

Interpersonal Skills

- Work under limited supervision;
- Detail oriented and works with a high degree of accuracy and confidentiality;
- Problem solving skills, able to multitask and meet challenging deadlines;
- Strong competency in record keeping using databases and spreadsheets;
- Highly organised and flexible;
- Able to maintain a professional approach at all times.

Interested candidates are to send their motivation letter, clearly quoting the position being applied for, together with a detailed **Europass CV** and **copies of academic qualifications**, to the Head of Human Resources by email on careers.hr@mccaa.org.mt by the **2 September 2022**. Late applications will not be considered.