



MCCAA

MALTA COMPETITION AND
CONSUMER AFFAIRS AUTHORITY

MIZZI HOUSE, NATIONAL ROAD,
BLATA L-BAJDA HMR9010,
MALTA

+356 2395 2000

The Malta Competition and Consumer Affairs Authority (“the Authority”), is seeking quotes for the provision of a qualified Doctor (GP) for home visits in the eventuality of sickness of the Authority’s employees:

The prospective bidder should adhere to the following:

- 1. Be available for home visits weekdays from 9am to 3pm (the Authority’s core hours);**
- 2. Available to report for home visits in Malta and in Gozo. A full address list will be provided when such service is requested and upon signature of a Data Sharing Agreement;**
- 3. Draw up a final report on the visit performed, specifying the diagnosis and number of sick days required, and report any employee abuses or non-sick compliance during the day on a designated telephone number. This report should be sent via email by close of business of the same day;**
- 4. Enter into a contractual agreement with the Authority (“Service Agreement”) to perform such duties for a period of twelve (12) months (inclusive of a trial period of three (3) months) with the possibility to extend further if both parties are in agreement;**
- 5. Must be able to start offering such service immediately upon signing of the Service Agreement referred to above.**

The quote must include the following:

- 1. Relevant qualifications of the doctor/s, in particular, attesting that such doctor/s are in possession of the relevant warrant to practise the medical profession;**
- 2. Price per visit (exclusive of VAT) but inclusive of all ad-hoc expenses such as provision of certificates (if applicable);**
- 3. Two (2) separate quotes are requested for Malta and Gozo visits if the price quoted is not the same.**

- The Authority has the option to contract a different supplier for Malta and Gozo if the best price offered is not the same. As a guideline for visit purposes (Malta and Gozo), the Authority employs around 160 employees with 20 of these employees residing in Gozo.
- MCCAA will evaluate the quotes received and the best option will be chosen on the cheapest quote received.
- The Authority cannot commit or forecast the number of visits (if any) that will be requested on a daily basis.



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- In case of a self-employed GP/sole applicant, he/she should be in a position to sub-contract another qualified doctor (GP) if necessary (at his/her own expense) if he/she is not available during the term of the arrangement.
- The Authority will settle payment on a monthly basis against an official VAT invoice and payment will be settled by cheque or bank transfer.
- Quotations may be sent by not later than **1200hrs on 10th June 2022**.
- For any queries, questions or clarifications you are kindly requested to contact Mr. Roderick Vella via email roderick.g.vella@mccaa.org.mt or Mr Antoine Ellul via email antoine.ellul@mccaa.org.mt.