

MALTA COMPETITION AND CONSUMER AFFAIRS AUTHORITY**REQUEST FOR QUOTE**

The Malta Competition and Consumer Affairs Authority (MCCAA) would like to receive quotations for the service of:

DESCRIPTION OF THE PRODUCT OR SERVICE

Description: 3rd party auditors to conduct ISO9001 and ISO14001 audits at MCCAA clients.

Quantity: 5

Delivery: No

Installation (if applicable): No

SPECIFICATIONS, REQUIREMENTS AND STANDARDS

The service should have the following specifications:

Carry out management system certification/surveillance audits as per MCCAA established procedures
Provide audit reports as per MCCAA established procedures
Follow-up audits until these are closed as per MCCAA established procedures
Communicate with clients as per MCCAA established procedures
Report on the status of the clients to the Head of Certification
Attend to information sessions if and when required
Availability to carry out a maximum of 150 hours of audits and reporting on a 12month period commencing on the date of adjudication, and with a payment rate between €25.00 and €30.00 excluding VAT per hour.

Quotation must include a copy of a recent filled-in CV and also an Auditor Certificate of the applicant.

Quotations without a CV and a Lead Auditor Certificate will be considered as void.

DEADLINE FOR SUBMISSIONS

MALTA COMPETITION AND CONSUMER AFFAIRS AUTHORITY

REQUEST FOR QUOTE

Time: 11:59pm

Date: 21/08/2020

ADJUDICATION CRITERION

Criterion: Most advantageous

Auditors shall be certified (**Certification shall be presented together with the quotation**) as Lead Auditors on at least one of the following standards:

- ISO9001:2015
- ISO14001:2015
- ISO45001:2018

Auditors shall be knowledgeable (**Evidence shall be provided together with the quotation**) in at least one of the following fields:

- Details:
- Pulp, paper and paper products
 - Publishing companies
 - Printing companies
 - Rubber and plastic products
 - Concrete, cement, lime, plaster etc
 - Basic metals and fabricated metal products
 - Machinery and equipment
 - Electrical and optical equipment
 - Manufacturing not elsewhere classified
 - Construction
 - Wholesale and retail trade; Repair of motor vehicles, motorcycles and personal and household goods
 - Transport, storage and communication
 - Financial intermediation; real estate; renting
 - Information Technology
 - Engineering services
 - Education
 - Social Services

IMPORTANT NOTE

The Evaluation will be carried out according to competence, compliance, specifications and price offered, as requested in this call for quotations. The contracted supplier may be bound by a confidentiality and/or non-disclosure agreement. All quotations must include a price breakdown of all expenses involved excluding any applicable VAT and other taxes. Quotations received after the deadline will not be considered. All correspondence should be sent to this address: antoine.ellul@mccaa.org.mt by replying to this email.
