



MALTA COMPETITION AND
CONSUMER AFFAIRS AUTHORITY

MIZZI HOUSE, NATIONAL ROAD,
BLATA L-BAJDA HMR9010,
MALTA

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The Malta Competition and Consumer Affairs Authority (MCCAA) would like to receive quotations for the designing of a magazine.

Quotations submitted need to include the services required in the list underneath -

Services Required

1. Content production and layout of this magazine which does not exceed twenty-four (24) pages. In this regard, the Authority will be providing the successful bidder with a complete draft of the content.
2. Design in full colour; including high quality stock photos. Please quote price per stock image.
3. High resolution digital copies, in two formats – single page and spread format (front & back cover on split pages and rest in a 2-page spread).
4. A high resolution printable version. Format of this version will be confirmed at a later stage, once printing is booked. The printing will be taken care of by the Authority.
5. Full cost (including VAT) for the overall project, including any action or activity required for the production of the magazine.
6. A detailed breakdown of the cost clearly split according to the services required for the final product.
7. Magazine to be finalised within two (2) weeks from the receipt of the text. The bidder shall be available for any amendments and/ or corrections required by the Authority.
8. The design shall reflect the Authority's brand guidelines, which will be provided by the MCCAA.
9. Project is scheduled to commence in October 2019.
10. Quotation should be valid for a period of three (3) months.

Quotations are to be submitted to the MCCAA via email to antoine.ellul@mccaa.org.mt by not later than Friday 4th October 2019 at noon.

For any clarifications of the above, please contact the Public Relations Office on 23952000 or francette-maria.muscat@mccaa.org.mt

The MCCAA hereby reassures bidders that all information will be treated in strictest confidence.