



MCCAA

MALTA COMPETITION AND
CONSUMER AFFAIRS AUTHORITY

MIZZI HOUSE, NATIONAL ROAD,
BLATA L-BAJDA HMR9010,
MALTA

+356 2395 2000

The Malta Competition and Consumer Affairs Authority ("*the Authority*"), is seeking quotes for the provision of a qualified Doctor (GP) for home visits in the eventuality of sickness of the Authority's employees:

The prospective bidder should adhere to the following:

1. Be available for home visits weekdays from 9am to 3pm (the Authority's core hours);
2. Available to report for home visits in Malta and in Gozo. A full address list will be provided when such service is requested;
3. Draw up a final report on the visit performed and report any employee abuses or non-sick compliance during the day on a designated telephone number. This report should be sent via email by 5pm (same day);
4. Enter into a contractual agreement with the Authority ("Service Agreement") to perform such duties for a period of twelve (12) months (inclusive of a trial period of three (3) months) with the possibility to extend further if both parties are in agreement;
5. Must be able to start offering such service immediately upon signing of the Service Agreement referred to above.

The quote must include the following:

1. Relevant qualifications of the doctor/s, in particular, attesting that such doctor/s are in possession of the relevant warrant to practise the medical profession;
2. Price per visit (exclusive of VAT) but inclusive of all *ad-hoc* expenses such as provision of certificates (if applicable);
3. Two (2) separate quotes are requested for Malta and Gozo visits if the price quoted is not the same.

The Authority has the option to contract a different supplier for Malta and Gozo if the best price offered is not the same. As a guideline for visit purposes (Malta and Gozo), the Authority employs around 160 employees with 20 of these employees residing in Gozo.

MCCAA will evaluate the quotes received and the best option will be chosen on the cheapest quote received.



MALTA COMPETITION AND
CONSUMER AFFAIRS AUTHORITY

MIZZI HOUSE, NATIONAL ROAD,
BLATA L-BAJDA HMR9010,
MALTA

+356 2395 2000

The Authority cannot commit or forecast the number of visits (if any) that will be requested on a daily basis.

In case of a self-employed GP/sole applicant, he/she should be in a position to sub-contract another qualified doctor (GP) if necessary (at his/her own expense) if he/she is not available during the term of the arrangement.

The Authority will settle payment on a monthly basis against an official VAT invoice and payment will be settled by cheque or bank transfer.

Interested parties should submit their quote to Mr Ian Alamango ian.alamango@mccaa.org.mt on by not later than **Friday 27th September by noon**. Late submissions will not be considered.