

The Malta Competition and Consumer Affairs Authority (MCCAA) is seeking quotations for the services of qualified quality auditors to carry deliver certification related services:

- a) Carry out third party audits in line with standards and regulations as required by the MCCAA.
- b) To prepare audit reports that provide sufficient information to certify MCCAA clients and/or to confirm existing certifications.
- c) Participate in activities as may be required by the Director – Standardisation.
- d) Participate in other activities and duties required by the MCCAA.

Selected auditors shall have a pertinent Malta Qualifications Framework Degree at Level 6, have an accredited Lead Auditor Certificate (International Register of Certificated Auditors or pertinent accredited body), competent in the technical fields of the MCCAA client's activities and be available to carry out audits in accordance with internal MCCAA policies, standards, regulations, procedures, guidelines and work instructions. The number of hours required for each audit will be determined by the MCCAA.

Terms and conditions shall apply as determined by the MCCAA, including management of competing interests and confidentiality.

Interested providers may submit quotations and include the below documentation:

- CV [Updated list of qualifications];
- Recognition of qualification on the Malta Qualifications Framework (MQF) in case of courses not at the University of Malta;
- Proof of competence in the technical fields of the MCCAA client's activities.
- Proof of accreditation as Lead Auditor Certificate (International Register of Certificated Auditors or pertinent accredited body).
- Competence in the technical fields of the MCCAA client's activities.
- Scanned copy of signed Appendix A;
- Updated police conduct;
- Declaration that service provider do not fall under any of the grounds listed under Part VI of L.N. 352/2016;
- Price per hour excluding VAT (VAT component, inclusive of registered VAT number, is to be quoted separately. Any other taxes/charges, discounts and applicable customs and any import duties are to be included in price).



MCCAA

MALTA COMPETITION AND
CONSUMER AFFAIRS AUTHORITY

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Kindly refer any enquiries to the MCCAA by contacting us on:

procurement.mccaa@mccaa.org.mt.

All submissions, to be submitted on the above e-mail address **by not later than Friday 12th July 2019 at noon.**

Late quotations will be rejected and will not be considered for evaluation. No liability will be accepted for rejection of late quotations. The MCCAA reserves the right to cancel the request for quotation and agreement at any time with no liability on the part of the MCCAA.