

## **EXPRESSION OF INTEREST 01/2018**

### **The MCCAA Advanced Fellowship Programme**

*7<sup>th</sup> September 2018*

The key objectives of **The MCCAA Advanced Fellowship Programme (MAFP)** are to:

- Assist people to pursue further levels of academic research;
- Reduce skills mismatches particularly within the relevant sectors;
- Contribute to the consolidation of expertise on emerging and challenging topics relevant to innovation in the remit of MCCAA;
- Increase the capacity and level of research, innovation and development activity in Malta;
- Support the Framework for Education Strategy for Malta 2014-2024.

The priority areas of the Programme are:

- Promotion and enhancement of competition;
- The safeguard of consumers' interests and enhancement of their welfare;
- Voluntary standards and standardization related services;
- National metrology strategy;
- Transposition and adoption of technical regulations within the remit of MCCAA, mainly in the following areas:
  - Lifts;
  - Motor vehicles;
  - Human and environmental toxicology with special reference to either one of the following fields: endocrine disruptors, pesticides or the interaction of the chemicals used in consumer products;
  - The safe use of nanomaterials in consumer products;
  - Skin sensitizers in consumer products;
  - The electro magnetic compatibility of electrical products;
  - Construction products;
  - Toy safety;
- Other areas that may be prioritised based on the needs of the entity.

Applications are being considered for the following streams:

- **Stream A:** Applicants are required to register for a course leading to a Malta Qualification Framework Level 7 Master Degree or higher in any of the following areas: Economics, Engineering, Competition Law, Consumer Law or Metrology. Other courses of studies directly related to any of the priority areas highlighted in this expression of interest may also be considered. Applicants are required to commit to carry out the research on the objectives of the Authority. A grant of €190 every week [unless otherwise agreed by both parties], or pro rata thereof, paid on a monthly basis will be provided subject to a fellowship at the MCCA or the agreed host institution of an average of nineteen hours per week.
- **Stream B:** Applicants are required to register for a course leading to a Malta Qualification Framework Level 6 Bachelor Degree in Economics or Engineering. Other courses of studies directly related to any of the priority areas highlighted in this expression of interest may also be considered. A grant of €142.50 every week [unless otherwise agreed by both parties], or pro rata thereof, paid on a monthly basis will be provided subject to a fellowship at the MCCA or the agreed host institution of nineteen hours per week.

The MCCA selects fellows on a competitive basis and the selection process is based on the requirements of the entities involved and availability of funds. Applicants interested in undertaking a MCCA Advanced Fellowship Programme are requested to send the following documentation by e-mail to: [fellowship@mccaa.org.mt](mailto:fellowship@mccaa.org.mt):

- Updated CV;
- Recognition of qualification on the Malta Qualifications Framework (MQF) in case of courses not at the University of Malta;
- Proof of registration to the course or letter of acceptance;
- Scanned and signed copy of (Appendix A);
- Updated police conduct;
- Scanned signed copy of the data protection notice (Appendix B2).

The Authority may at its discretion request the applicant to undertake/produce a medical test/certificate before or during the agreement to determine if he/she is 'apposite' to undertake or continue with the fellowship.

**Appendix A  
DECLARATION OF INTERESTS**

**If the provided space is not sufficient or any additional documents need to be attached please use separate sheets and indicate the number of attached sheets in this box**

Name and Surname: \_\_\_\_\_ ID: \_\_\_\_\_

E-mail: \_\_\_\_\_ Mob: \_\_\_\_\_

Please list below all interests if any:

1. Employment<sup>1</sup> in the previous three years<sup>2</sup> or current employment):

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2. Financial interests<sup>3</sup> in the sectors regulated by MCCA:

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3. Grant/ Funding to organisation/ institution<sup>4</sup>

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4. Personal Interests, other than those in the areas regulated by the MCCA<sup>5</sup>

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<sup>1</sup> Employment means any form of occupation, part-time or full-time, paid or unpaid, including self-employed and consultancies. Unpaid placements which are part of a course leading to a degree shall be declared in section but do not constitute employment nor a conflict.

<sup>2</sup> Three years is the cooling off period but you may provide information on interests over 3 years.

<sup>3</sup> If these financial interests are in the form of funds and they are not diversified (i.e., they are exclusively based on a sector) and are not independently managed (i.e., the investor has influence on their financial management), then the interest has to be declared and funds must be divested. If the funds are diversified and are independently managed and there is no real or perceived COI, then there is no requirement to divest.

<sup>4</sup> Grant or other funding to an organisation/institution means any CURRENT funding received from a company regulated by the MCCA by an organisation/institution to which the employee belongs, or for which he/she performs any kind of activity, and which is used to support any activity of the employee whether or not it is related to research work. (CURRENT is interpreted at time of completion of this form)

<sup>5</sup> Interests in other entities possibly providing services to the Authority (i.e. in the areas of IT, infrastructure, catering, transport). Positions (either a managerial role or other influential roles) in a governing body

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5. Other interests or facts, which you consider should be made known to the MCCA A including research and academic activities and matters relating to close family members<sup>6</sup>:

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I do hereby declare on my honour that, to the best of my knowledge, the only direct or indirect interests in the sectors regulated by the MCCA A I have currently (at the time of completion of the form) or have had (in the last 3 years) are those listed above. I further declare on my honour that, to the best of my knowledge, personal interests, other than interests in sectors regulated by the MCCA A, which I have currently (at the time of completion of the form) those listed above. I understand that appointment to any employment or activity or grant of any fellowship at the MCCA A is conditional upon compliance with the conditions of approval. I further declare that should any changes occur and should it appear that I have or acquire additional interests that should be made known to the MCCA A, I shall forthwith declare them and complete a new declaration of interests form.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

<b>For Official Use.</b> <i>Conditions, Restrictions and Comments of Approval of Appointment/ Selection (if any)</i>		
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_____ Chairperson	_____ Director General	_____ HR

\_\_\_\_\_  
(irrespective if such position is paid or not) of a professional organisation with an interest in any field regulated by the MCCA A.

<sup>6</sup> First-line members of the family of the fellow (i.e. a spouse or a partner, children and parents). The names of these persons need not be declared. Matters related to close family members that need to be disclosed include any known financial interests, including any funds or other forms of financial instruments, which are or may be perceived to constitute a Col. If these financial instruments or funds are not diversified and independently managed, then the employee will be restricted from carrying out any work related to that organisation associated with the fund/financial instrument. If the funds/financial instruments are diversified and independently managed, no restrictions will apply.

**Appendix B1**  
**DATA PROTECTION NOTICE**

- I. The Applicant hereby confirms that **he/she** understands and agrees that **his/her** personal data shall be processed by the Malta Competition and Consumer Affairs Authority duly set up in terms of the Malta Competition and Consumer Affairs Authority Act Chapter 510 of the Laws of Malta (hereinafter “the Controller”), having its address at Mizzi House, National Road, Blata I-Bajda, HMR 9010, Malta, in pursuance of the General Data Protection Regulation (Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016) (hereinafter referred to as “the GDPR”) and the Data Protection Act (Chapter 586 of the Laws of Malta) (hereinafter referred to as the “Data Protection Act”) and regulations/subsidiary legislation made thereunder. Such data shall be processed for one or more of the following reasons:
  - a) for the purposes of the performance, management and monitoring of this Agreement and ancillary matters thereto; or
  - b) based on the consent of the Applicant
- II. The Applicant further acknowledges that **he/she** understands that **his/her** data will be processed in accordance with the provisions of the Data Protection Act and the GDPR as set forth herein, provided further that where the Controller is processing data based on the Applicant’s consent, the Applicant has the right to withdraw that consent at any time.
- III. The Applicant understands that the personal data which the Controller processes in **his/her** regard includes the details which are related to this Agreement, namely name, surname, Identity Card Number, National Insurance Number, address, contact details, passport number where applicable, bank details and other personal data related to the contents of this Agreement.
- IV. The Applicant hereby acknowledges that the Controller shall be processing **his/her** personal data in pursuance of the performance of this Agreement and hereby gives **his/her** express consent that such personal data may be transferred by the Controller, and its officers, employees and representatives to any one of the following:
  - a) Governmental or quasi-governmental authorities, entities, bodies, institutions, boards or other official compositions and any other competent Hosting Entity in Malta or other Member State of the European Union;
  - b) External Auditors or other legal, accounting and tax professionals who may be providing ancillary support related to the Agreement, whether in Malta or in another Member State of the European Union;
  - c) Other individuals or entities that may be directly or indirectly involved with or have an interest in the Agreement.
- vi. The recipients of the personal data of the Fellow are those indicated above and the respective Parties to this Agreement.
- vii. The Applicant understands that as data subject, **he/she** has the right to request to the Controller access to and rectification or erasure of **his/her** personal data and restriction of processing concerning **his/her** personal data and the right to data portability.

- viii. The Applicant further understands that should the Controller intend to further process his/her personal data for a purpose other than that indicated herein, and for which the Fellow's data was obtained, the Controller shall provide the respective Fellow, prior to that further processing, with information on the other purpose and with any relevant further information.
- ix. The Applicant understands and acknowledges that his/her data shall be stored for ten years from termination of this agreement.
- x. The Applicant has a right to lodge a complaint to voice his/her concerns as to how his/her personal data is processed by contacting the Controller's Data Protection Officer on [dpo@mccaa.org.mt](mailto:dpo@mccaa.org.mt).

**Appendix B2**  
**ANNEX TO THE DATA PROTECTION NOTICE**

The Controller hereby informs the Applicant (or alternatively referred as “data subject”) that in accordance with Articles 15 to 21 of the GDPR they have the following rights which they have read and understood:

- 1) The right to obtain from the Controller **confirmation** as to whether or not personal data concerning the Applicant is being **processed**, and where that is the case, access to the personal data and the following information:
  - a. the purposes of the processing;
  - b. the categories of personal data concerned;
  - c. the recipients or categories of recipients to whom the personal data have been or will be disclosed;
  - d. where possible, the envisaged period for which the personal data will be stored, or, if not possible, the criteria used to determine that period;
  - e. the existence of the right to request, from the Controller rectification or erasure of processing of personal data concerning the Applicant or the object of such processing;
  - f. the right to lodge a complaint with a supervisory authority;
  - g. if the personal data is not collected from the data subject, information on the source providing such data;
  - h. The Applicant is entitled to request the Controller to provide the Applicant with a copy of the data undergoing processing, for any further copies provided, the Controller may charge a reasonable fee based on administrative costs. Where the information is requested in electronic means, the information will be provided in electronic format.
  
- 2) The Applicant has the right to obtain from the Controller without undue delay the **rectification** of inaccurate personal data concerning the data subject. The data subject shall also have the right to have incomplete personal data completed, including by means of providing a supplementary statement.
  
- 3) The Applicant being data subject has the right to obtain from the Controller the **erasure** of **his/her** personal data without undue delay, being within a period of thirty (30) days, where the following grounds apply:
  - a. the personal data is no longer necessary in relation to the purposes for which they were collected or otherwise processed;
  - b. if the processing is based on consent, where consent is withdrawn and there is no further legal ground on which to process data;
  - c. where the personal data has been unlawfully processed;
  - d. where the personal data has been erased for compliance with a legal obligation in Union or Malta.
  
- 4) Provided that the above, shall not be applicable to the extent that the processing is necessary for the Controller’s compliance with a legal obligation.

- 5) The data subject has the right to obtain from the Controller **restriction** of processing where one of the following applies:
- a. if the accuracy of the personal data is contested by the data subject, for a period enabling the Controller to verify the accuracy of the personal data;
  - b. if the processing is unlawful and the data subject opposes to the erasure of the personal data and request the restriction of their use instead;
  - c. if the Controller no longer needs the personal data for the purposes of the processing, but they are required by the data subject for the establishment, exercise or defence of legal claims.
- 6) The Controller shall communicate any rectification or erasure of personal data or restriction of processing carried out in accordance with the paragraphs mentioned above, to each recipient to whom the personal data has been disclosed, unless this proves impossible or involves disproportionate efforts. Additionally, the Controller will inform the data subject about those recipients if requested.
- 7) Since processing is based on the performance of a contract, and where the processing is carried out by automated means, the data subject shall also have the right to data portability namely, the right to receive personal data concerning **him/her**, which **he/she** would have provided to the Controller, in a structured, commonly used and machine-readable format and have the right to transmit those data to another controller without hindrance.
- 8) The Controller will inform the data subject in case any of **his/her** rights are breached.
- 9) The Controller takes all reasonable precautions to preserve the integrity and ensure the prevention of any corruption, loss, damage or destruction of data subjects' personal data. The Controller has reasonable security arrangements, including where appropriate, physical, administrative, procedural and information and communications technology measures to prevent unauthorised or accidental access, collection, use, disclosure, copying, modification, disposal or destruction of personal data. The Controller's employees have access to personal data as is strictly necessary for the performance of their duties. All employees are informed of the confidential nature of personal data, have undertaken training on the GDPR relating to the handling of personal data and are aware of the Controller's duties as Controller and their personal duties and obligations.

**Name of Applicant:**

**Signature of Applicant:**