

**Reference No: MCCAA/HR/EXT/2525**

<b>Title:</b>	Professional Officer (Scientific Stream)	<b>Grade:</b>	6
<b>Division:</b>	RAD - TRD	<b>Jobsplus Permit no:</b>	528/2025

The Malta Competition and Consumer Affairs Authority (MCCAA) invites applications for the post of two (2) **Professional Officer (Scientific Stream)**.

This appointment shall be made on the basis of an Agreement for an indefinite period and will be subject to a probationary period of twelve (12) months.

**Salary**

The salary for the post of Professional Officer (Scientific Stream) is in line with Grade 6 of the MCCAA's Grading and Salary Structure, which in the year 2025 is €28,107 per annum, rising by annual increments of €696 up to a maximum of €33,675. Appointees will also be entitled to the payment of an annual performance bonus of up to a maximum of 10% of their basic salary subject to satisfactory performance, a payment of responsibility allowance of €1,000 and a continuous professional development allowance up to €600 per annum.

The result will be valid for a period of one (1) year from the date of publication.

**Position Description****Overall Purpose of Position**

- Policy development, implementation, coordination and transposition in the area pertaining to biocides/chemicals whilst ensuring smooth liaison and coordination with interested parties necessary to fulfil the Authority's functions;
- Risk assessment and authorization of biocides/chemicals, including technical assessments.

**Main Accountabilities & Responsibilities**

The selected candidate will be expected to:

- Provide technical and scientific support regarding issues related to biocides/chemicals and related activities;
- Perform authorisation of biocides/chemicals:
- Replies to queries through emails and calls by stakeholders;
- Conduct evaluations based on documentations provided with product applications;
- Liaise with applicants with regards to applications being followed;

- Advise MCCAA Directorates, Government entities, and stakeholders on policies and interpretation of regulations issued by virtue of the relevant legislation;
- Prepare and deliver guidance to stakeholders as required;
- Take regulatory actions and following up as necessary;
- Represent MCCAA and Malta in technical meetings at national, EU and International fora;
- Analyze legislative proposals in the relevant areas, providing feedback and drafting memoranda and instruction notes as necessary;
- Assist the practical preparations for the implementation of any relevant legal requirements;
- Prepare any documentation in relation to applications being vetted as instructed by TRD management;
- Ensure that information available on MCCAA website is up to date;
- Coordinate with the Quality Manager in maintaining certification of ISO 9001:2015 for MCCAA;
- Carry out effectively any other duties and responsibilities and undertake other assignments as reasonably directed by the respective Director General or the Chairperson's Office.

### **Working Conditions**

- Expected to work flexible hours in order to meet accountabilities and attend meeting after office hours;
- May be required to travel;
- Abide by rules and regulations issued by MCCAA;
- The nature of this position requires the employee to be physically present during office hours and to work a 40-hour week.

### **Job Criteria**

#### **Qualifications and Experience**

By the closing time and date of this call for applications, applicants must:

- i. Be in possession of a recognised degree at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits, or equivalent\*) in Chemistry or Biology or an equivalent degree that provides knowledge directly related to the safety of biocides/chemicals; or
- ii. Candidates who have not yet formally obtained or are not yet approved for the qualification specified will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such

qualification is not met, the appointment will be, for this reason, automatically terminated; and

- iii. Be computer literate; and
- iv. Have excellent verbal and written communication skills of both the English and Maltese languages.

\*A recognised qualification comparable to 180 ECTS/ECVET credits, as applicable is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

The following will be considered an asset:

- experience in risk assessment and risk management
- knowledge of European Community directives/regulations/procedures

### **Knowledge, Skills and Competences**

- Solid analytical and report writing skills;
- Possess well developed interpersonal and communications skills;
- Ability to work under pressure as part of a highly motivated team of professionals, with minimal supervision;
- Detail oriented and works with a high degree of accuracy and confidentiality;
- Problem solving skills, able to multitask and meet challenging deadlines;
- Strong competency in record keeping using databases and spreadsheets;
- Highly organised and flexible;
- Able to maintain a professional approach at all times.

### **Submission of Applications**

Interested candidates are to submit their application for the attention of the Director (Human Resources and Administration) at the Malta Competition and Consumer Affairs Authority by email on [careers.hr@mccaa.org.mt](mailto:careers.hr@mccaa.org.mt). Applications are to include a motivational statement clearly quoting the position being applied for, an updated Curriculum Vitae, copy of the relevant qualification certificates and an MQRIC formal recognition statement/s where applicable and a clean police conduct, not older than six months. The closing date of the receipt of applications is **11 July 2025 end of business**.

Applications received after closing date and time will not be considered.